

Notice of Inviting Expression of Interest Through Internet  
Invitation Details

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**Agreement No. CE 59/2007 (GE)**

**Roadside Slope Engineer Inspections (2008-2013) in Urban Region – Investigation**

**Invitation Expression of Interest (EOI)**

Interested consultants are invited to express their interest in undertaking the above consultancy.

Consultants should fulfil and declare that they have met the following longlisting criteria for their submissions to be considered further –

- (a) A minimum number of 10 professionals based in Hong Kong of engineering disciplines;
- (b) A minimum number of 1 professional based in Hong Kong of Civil Engineering discipline; and
- (c) A minimum number of 5 professionals based in Hong Kong of Geotechnical Engineering/Geology disciplines.

The consultancy is to commence in April 2008. Interested consultants may obtain an Electronic Invitation Package (EIP) in the context of Works Bureau Technical Circular (WBTC) No. 17/2001 for the assignment by contacting the following officers of Highways Department:

| <u>Name</u>    | <u>Post</u>     | <u>Telephone No.</u> | <u>Fax No.</u> |
|----------------|-----------------|----------------------|----------------|
| Mr. Y. K. LIU  | Senior Engineer | 2231 5682            | 2152 0429      |
| Mr. K. C. WONG | Engineer        | 2231 5813            | 2152 0429      |

If you are interested in this assignment, please reply to this Office before 12:00 noon on 4 January 2008, by submitting four (4) sets of documents containing the following information in a maximum of four A4 pages with a minimum font size of 10:-

- (a) your broad approach to the problem;
- (b) previous relevant commissions;
- (c) an indication of key staff likely to be employed for the assignment (together with attachments showing their curriculum vitae and an organization chart of the study/project team as necessary);
- (d) an indication of sub-consultants to be employed; and
- (e) your comments on the draft Brief.

Your documents shall be marked “Attention: PS to CHE/HK” and delivered by hand to the Personal Secretary of Chief Highway Engineer/Hong Kong in Room 703, 7/F, North Point Government Offices.

Please note that no attachments, except attachments for the curriculum vitae of the key staff likely to be employed on the consultancy and the organization chart of the study/project team as mentioned above, should be included in your submission. Late submissions or submissions that do not conform to the requirements in respect of the number of pages, the page size, the font size or the attachments shall not be considered.

If a black rainstorm warning or typhoon signal No. 8 or above is hoisted between 9 a.m. and 12 noon on the closing day for receipt of the submissions, the closing day shall be extended to 12 noon on the following working day (excluding Saturday).

If you are a limited liability company, then you are required to submit documentary proof that the majority of the voting power in meetings of the company and the direction shall be held by directors who are consulting engineers (or equivalent professionals of associated professions). In addition, you are required to provide the necessary information on ISO 9001:2000 Certification as described in the attached "ISO 9001:2000 Certification of Consultants".

You are also required to declare any involvement or interest if it is considered by you to be in real or apparent conflict with the duties to be performed for this consultancy. Any involvement or interest declared would be carefully considered but would not automatically bar you from being further considered in the selection process.

Based on the response received, normally 4 suitable firms will be shortlisted for submission of technical and fee proposals.

Consultants (these must be consulting firms to be eligible for being considered for this consultant selection exercise) having linkages to each other, e.g. subsidiaries, parent or sister companies are not allowed to bid on the same agreement. Only one firm among such consultants, as the case may be, should be allowed to submit expression of interest for a consultancy agreement. You are thus required to declare any linkage with other consultants on the above list. The existence of a holding-subsidary relationship shall be determined in accordance with the provisions in Section 2(4) to (8) of the Companies Ordinance, Cap 32, "Sister companies" shall mean all companies which are subsidiaries of or otherwise belonging to the same holding company. Consultants having linkages should sort out among themselves before submitting any expression of interest.

For the purpose of this "no linkage" requirement, an academic institution and any separate entities/companies formed by the same academic institution or any of its current staff, or any two of such entities/companies (whether formed by the same staff or not), shall be regarded as "linked". An academic institution, and all such entities/companies formed by it or any of its current staff (whether by the same staff or not), shall be allowed to submit only one expression of interest for the same consultancy agreement. You are also required to declare any such linkage with other consultants on the above list, if applicable. An entity/company is regarded as formed by the academic institution or its staff if the latter is a partner/shareholder or a director of the former, whether or not the latter is a founding partner/subscriber when the entity/company was formed.

Failure to observe this requirement shall render all related expression of interest submitted null and void and any such submission shall not be considered.

You may make your submission in either electronic format or hard copy format. If part of the submission is made in both electronic and hard copy formats, the electronic format shall prevail over the corresponding hard copy format. If you elect to make your submission in electronic format, the documents for your proposal shall be prepared and submitted in accordance with the "Requirements for Submission of Proposal in Electronic Format" contained in the EIP. All proposals, whether submitted in electronic format or in hard copy format, will be evaluated on an equal basis.

Please also note that documents of unsuccessful consulting firms will be destroyed three months after the date the Agreement has been awarded and signed.

It is noted that the Government will not be responsible for the reimbursement of any cost incurred by you for the preparation of the submission.

Should you have any further query on the subject matter, please do not hesitate to contact Mr. Y. K. LIU at 2231 5682 or Mr. K. C. WONG at telephone 2231 5813. Your queries will be collated for a uniform reply with copy to all those invited to submit an expression of interest.