

Notice of Inviting Expression of Interest through Internet

Agreement No. CE 37/2007 (HY)

**Water Carrying Services Affecting the Safety of Slope Features in the New Territories –
Investigation**

Invitation for Expression of Interest

Interested consultants are invited to express their interest in undertaking the above assignment.

2. Consultants should fulfil and declare that they have met the following longlisting criteria for their submissions to be considered further:

“The consultants must have professional staff residing in Hong Kong in ALL of the following service categories, as referred to in the EACSB Consultants’ Service Directory:

- (a) S2 (Geotechnical Engineering/Geology);
- (b) S4 (Water Supplies, Hydraulics and Hydrology); and
- (c) S9 (Highways Engineering/Bridges);

and the aggregate total number of professional staff residing in Hong Kong in the above categories as listed in the above Service Directory shall be no less than 25 numbers.”

3. This assignment is to commence in August 2008. Interested consultants may obtain an Electronic Invitation Package (EIP) in the context of Works Bureau Technical Circular No. 17/2001 for the assignment by contacting the following officer of Highways Department:

Name	Post	Telephone No.	Fax No.
Mr. CHAN Ping Hung	Senior Engineer	2762 4099	2624 4045(C)

4. If you are interested in this assignment, would you please reply to the Highways/NT Regional Office before 12:00 noon on **25 March 2008** by submitting **five** sets of documents containing the following information in a maximum of four A4 pages and a minimum font size of 10:-

- (a) your approach to the assignment and appreciation of requirements;
- (b) previous relevant experience both in Hong Kong and elsewhere;
- (c) an indication of key staff likely to be employed for the assignment, together with their curriculum vitae;
- (d) an indication of sub-consultants to be employed; and
- (e) your comments on the draft Brief.

5. Please note that no attachments, except for the curriculum vitae of the key staff likely to be employed on the consultancy, should be included in your submission. Late submissions or submissions that do not conform to the requirements in respect of the number of pages, the page size, the font size or the attachments will not be considered.

6. If a black rainstorm warning or typhoon signal No. 8 or above is hoisted between 9 a.m. and 12 noon on the closing day for receipt of the submissions, the closing date shall be extended to 12 noon on the following working day (excluding Saturday).

7. The electronic documents for preparing your submission are included in the EIP. You will be deemed to have accepted these conditions if you use the documents listed in Schedule 2.

8. You may make your submission in either electronic format or hard copy format. If part of the submission is made in both electronic and hard copy formats, the electronic format shall prevail over the corresponding hard copy format. If you elect to make your submission in electronic format, the document for your proposal shall be prepared and submitted in accordance with the “Requirements for Submission of Proposal in Electronic Format” contained in the EIP. All proposals, whether submitted in electronic format or in hard copy format, will be evaluated on an equal basis.

9. If you are a limited liability company, then you are required to submit documentary proof that the majority of the voting power in meetings of the company shall be held by directors who are consulting engineers (or equivalent professionals of associated professions). In addition, you are required to provide the necessary information on ISO 9001:2000 Certification as described in the ISO9001:2000 Certification of Consultants, contained in the EIP.

10. You are also required to declare any involvement or interest if it is considered by you to be in real or apparent conflict with the duties to be performed for this assignment. Any involvement or interest declared would be carefully considered but would not automatically bar you from being further considered in the selection process.

11. The initial list of qualified consultants approached for this assignment is contained in the EIP. Based on the response received, normally 4 suitable firms will be shortlisted for submission of technical and fee proposals.

12. Consultants (these must be consulting firms to be eligible for being considered for this consultant selection exercise) having linkages to each other, e.g. subsidiaries, parent or sister companies are not allowed to bid on the same assignment. Only one firm among such consultants, as the case may be, should be allowed to submit expression of interest for an assignment. You are thus required to declare any linkage with other consultants on the above list. The existence of a holding-subsidiary relationship shall be determined in accordance with the provisions in Section 2(4) to (8) of the Companies Ordinance, Cap 32, “Sister companies” shall mean all companies which are subsidiaries of or otherwise belonging to the same holding company. Consultants having linkages should sort out among themselves before submitting any expression of interest.

13. For the purpose of this “no linkage” requirement, an academic institution and any separate entities/companies formed by the same academic institution or any of its current staff, or any two of such entities/companies (whether formed by the same staff or not), shall be regarded as “linked”. An academic institution, and all such entities/companies formed by it or any of its current staff (whether by the same staff or not), shall be allowed to submit only one expression of interest for the same assignment. You are also required to declare any such

linkage with other consultants on the above list, if applicable. An entity/company is regarded as formed by the academic institution or its staff if the latter is a partner/shareholder or a director of the former, whether or not the latter is a founding partner/subscriber when the entity/company was formed. Failure to observe this requirement shall render all related expression of interest submitted null and void and any such submission shall not be considered.

14. In particular, you are reminded that submissions are being invited on a non-commitment basis and Government is not responsible for your costs of preparing the submissions. Please also note that documents of unsuccessful consulting firms will be destroyed three months after the date the Agreement has been awarded and signed.