

## NOTICE OF INVITING EXPRESSION OF INTEREST THROUGH INTERNET

6 December 2010

### Agreement No. CE 14/2010 (GE) Roadside Slope Engineer Inspections (2011-2015) in NT Region – Investigation

Interested consultants are invited to express interest in undertaking the above consultancy.

Consultants should fulfil and declare that they have met the following longlisting criteria for their submissions to be considered further:

- (a) The consultants shall have at least seven professional staff in Hong Kong in Geotechnical Engineering/Geology (S2) discipline.
- (b) The consultants shall have at least ten professional staff (including the seven professional staff required in (a) above) in Hong Kong in General Civil Engineering (S1) and Geotechnical Engineering/Geology (S2) disciplines.

Interested consultants may obtain an Electronic Invitation Package (EIP) in the context of Works Bureau Technical Circular No. 17/2001 for the assignment by contacting the following officers of Highways Department:

<u>Name</u>	<u>Post</u>	<u>Telephone</u>	<u>Fax No.</u>
Mr. K. L. Ng	Senior Engineer	2762 3970	2714 5228
Mr. T. L. Lau	Engineer	2762 3967	2714 5228

The scope of this assignment, which is scheduled to commence in April 2011, is indicated in the draft Brief in **Annex A** of the EIP.

If you are interested in this assignment, please reply to the New Territories Region, Highways Department at 2/F, Ho Man Tin Government Offices, 88 Chung Hau Street, Ho Man Tin, Kowloon before 12:00 noon on 24 December 2010 (Friday) by submitting **five** sets of documents containing the following information in a maximum of four A4 pages with a minimum font size of 12:

- (a) your broad approach to the problem;
- (b) previous relevant commissions;
- (c) an indication of key staff likely to be employed for the assignment (together with attachments showing their curriculum vitae and an organization chart of the study/project team as necessary);
- (d) an indication of sub-consultants to be employed; and

- (e) your comments on the draft Brief (**Annex A** of the EIP) and the draft Schedule of Fees (**Annex B** of the EIP).

If a black rainstorm warning or typhoon signal No. 8 or above is hoisted between 9 a.m. and 12 noon on the closing day for receipt of the submissions, the closing date shall be extended to 12 noon on the following working day (excluding Saturday).

Please note that no attachments, except attachments for the curriculum vitae of the key staff likely to be employed on the consultancy and the organization chart of the study/project team as mentioned above, should be included in your submission. Late submissions or submissions that do not conform to the requirements in respect of the number of pages, the page size, the font size or the attachments shall not be considered.

If you are a limited liability company, then you are required to submit documentary proof that the majority of the voting power in meetings of the company shall be held by directors who are consulting engineers (or equivalent professionals of associated professions).

You are also required to declare any involvement or interest if it is considered by you to be in real or apparent conflict with the duties to be performed for this consultancy. Any involvement or interest declared would be carefully considered but would not automatically bar you from being further considered in the selection process.

The initial list of qualified consultants approached for this assignment is attached in **Annex C** of the EIP for your information. Based on the response received, normally four suitable firms will be shortlisted for submission of technical and fee proposals.

No Consultants are permitted to submit more than one bid for the same agreement. For the avoidance of doubt, Consultants who submit a bid in their own name and a bid in the name of an un-incorporated joint venture/partnership (with the Consultants concerned as a participant/partner) will be considered as having submitted two bids. Consultants (these must be consulting firms to be eligible for being considered for this consultant selection exercise) having linkages to each other, e.g. subsidiaries, parent or sister companies are not allowed to bid on the same agreement. Only one firm among such consultants, as the case may be, should be allowed to submit expression of interest for a consultancy agreement. You are thus required to declare any linkage with other consultants on the above list. The existence of a holding-subsidary relationship shall be determined in accordance with the provisions in Section 2(4) to (8) of the Companies Ordinance, Cap 32, "Sister companies" shall mean all companies which are subsidiaries of or otherwise belonging to the same holding company. Consultants having linkages should sort out among themselves before submitting any expression of interest.

For the purpose of this "no linkage" requirement, an academic institution and any separate entities/companies formed by the same academic institution or any of its current staff, or any two of such entities/companies (whether formed by the same staff or not), shall be regarded as "linked". An academic institution, and all such entities/companies formed by it or any of its current staff (whether by the same staff or

not), shall be allowed to submit only one expression of interest for the same consultancy agreement. You are also required to declare any such linkage with other consultants on the above list, if applicable. An entity/company is regarded as formed by the academic institution or its staff if the latter is a partner/shareholder or a director of the former, whether or not the latter is a founding partner/subscriber when the entity/company was formed.

Failure to observe this requirement shall render all related expression of interest submitted null and void and any such submission shall not be considered.

You are required to comply with the requirements as described in the “Requirements of Quality Management System Certification of Consultants” in **Annex D** of the EIP and submit all necessary documents together with your expression of interest submission.

The electronic documents for preparing your submission are included in the attached CD-ROM and are listed in Schedule 2 to the attached licence conditions for using these documents. You will be deemed to have accepted these conditions if you use the documents listed in Schedule 2.

You may make your submission in either electronic format or hard copy format. If part of the submission is made in both electronic and hard copy formats, the electronic format shall prevail over the corresponding hard copy format. If you elect to make your submission in electronic format, the documents for your proposal shall be prepared and submitted in accordance with **Annex E** of the EIP - Requirements for Submission of Proposal in Electronic Format. All proposals, whether submitted in electronic format or in hard copy format, will be evaluated on an equal basis.

For your information, the Assessment Panel has agreed that for this consultancy, the past performance of sub consultants will be assessed in both the Expression of Interest stage and the Technical and Fee Proposal stage.

Please also note that documents of unsuccessful consulting firms will be destroyed three months after the date the Agreement has been awarded and signed.

It should be note that the Government will not be responsible for the reimbursement of any cost incurred by you for the preparation of the submission.