

HIGHWAYS DEPARTMENT

ROAD DAMAGE or DEFECT REPORT

I would like to report/complain* the following road defects:-

Location Road : _____

District : _____ HK / K / NT*

Direction : _____

Near : _____

(Give nearest house or lamp post number if possible)

Damage or Defect	CARRIAGEWAY / CYCLE TRACK <input type="checkbox"/> Uneven Surface <input type="checkbox"/> Pothole <input type="checkbox"/> Damaged Manhole / Grating	STRUCTURES <input type="checkbox"/> Damaged Surface <input type="checkbox"/> Damaged Joint <input type="checkbox"/> Drainage Problem <input type="checkbox"/> Damaged Furniture	TRAFFIC AID FAULT <input type="checkbox"/> Traffic Sign <input type="checkbox"/> Directional Sign <input type="checkbox"/> Gantry Sign <input type="checkbox"/> Fencing & Railing <input type="checkbox"/> Street Name Plate <input type="checkbox"/> Traffic Bollard <input type="checkbox"/> Traffic Light <input type="checkbox"/> Roadmarking	ROAD TIDINESS & CLEANLINESS <input type="checkbox"/> Illegal Dumping <input type="checkbox"/> Debris on Road <input type="checkbox"/> Graffiti <input type="checkbox"/> Overgrowth Obstruction
	FOOTPATH <input type="checkbox"/> Uneven Surface <input type="checkbox"/> Dislocated Paving Slab <input type="checkbox"/> Damaged Manhole / Channel <input type="checkbox"/> Footpath Obstruction	ROADWORKS <input type="checkbox"/> Unattended Site <input type="checkbox"/> Traffic Obstruction <input type="checkbox"/> Footpath Obstruction <input type="checkbox"/> Untidy Site <input type="checkbox"/> Poor Guarding/Traffic Arrangement <input type="checkbox"/> Noisy Steel Plate <input type="checkbox"/> Missing/Problematic Publicity Board	LIGHTING <input type="checkbox"/> Poor or No Lighting Provision <input type="checkbox"/> Unlit Street/Highmast Lighting <input type="checkbox"/> Unlit Footbridge/Subway Lighting	DRAINAGE <input type="checkbox"/> Blocked Drain <input type="checkbox"/> Ponding
	<input type="checkbox"/> Others _____			

Details

Place in the appropriate square.

* Delete whichever not applicable

Notes about Personal Data

The personal data provided by you below will be used by the Highways Department, **relevant Government departments and bureaux** for the purpose of facilitating communication between the **Government** and yourself for activities relating to the complaint or enquiry made by you. Should you refuse to supply the required data, no reply with respect to your complaint or enquiry will be made to you.

The personal data you provided by means of this form may be disclosed to other relevant organizations, agents, contractors or consultants for the purpose(s) mentioned above unless you indicate your disagreement below.

You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

Enquiries concerning the personal data collected by means of this form, including the making of access and corrections, should be addressed to : Highways Department Public Relations Unit, 5/F, Ho Man Tin Government Offices, 88 Chung Hau Street, Ho Man Tin, Kowloon.

Statement on Personal Data

I have read and acknowledge the above "Notes about Personal Data".

* I agree/disagree to refer my personal contact to other relevant organizations, agents, contractors or consultants for follow up of this case and direct reply to me.

Name : _____ Email : _____

Telephone / Fax No. : _____ Date : _____

Please complete this form and return it by post or by fax to :

HIGHWAYS DEPARTMENT PUBLIC RELATIONS UNIT

5/f Homantin Government Offices,
88, Chung Hau Street,
Homantin, Kowloon

Tel. No. : 2926 4111 (24 hours)
Fax No. : 2187 2243
E-mail : complaint@hyd.gov.hk